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<th>PART 1</th>
<th>Listening (approx. 10 minutes)</th>
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| **Task type:** Multiple choice  
**Format:** ten unrelated dialogues of about 30 seconds’ duration, each followed by a 3-option multiple choice item  
The candidates listen to a short dialogue, then choose the correct statement from three that are based on the dialogue. The recordings are dialogues between two interacting speakers (conversations, interviews, discussions, etc.).  
**Task Focus:** identifying detail, understanding and interpreting information, specific information, gist, detail, main idea, function, purpose, attitude, opinion, etc.  
**Marking Scheme:** 10 items x 2 points = 20 points  
**NOTE:** Each part is heard twice. |

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<th>PART 2</th>
<th>Knowledge of Linguistic Means (20 minutes)</th>
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| **Task type:** Multiple choice  
**Format:** 18 4-option multiple choice sentences  
**Task Focus:** lexical  
**Topic areas:** hotel amenities; valet and room service; reservations and special requests; checking in and out; hotel and food service staff; food storage and preparation; kitchen utensils and equipment; restaurant and special event organization; problems and complaints; hotel safety and evacuation; money matters; kitchen safety and sanitation; maintenance problems; business travelers and conference facilities; airport transfers; family-friendly care; entertainment information; loyalty programs; greeting and serving restaurant guests; coordinating the kitchen and dining room; obtaining employment in hotel and catering work  
**Marking Scheme:** 18 items x 2 points = 36 points |

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<th>PART 3</th>
<th>Knowledge of Language Functions (15 minutes)</th>
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| **Task type:** Multiple choice  
**Format:** 16 2-option multiple choice exchanges  
**Task Focus:** lexicogrammatical  
**Functions:** clarifying information; making an introduction; giving directions; requesting more information; giving assurance of help; making comparisons; confirming details; describing work experience; making a reservation; asking for directions; offering options; talking about time; asking for assistance; agreeing with an opinion; giving instructions; asking for details; making a correction; changing topics; expressing a preference; making an appointment; making a payment; changing a reservation; making a recommendation; discussing quantities; discussing possible outcomes; declining an offer; correcting an error; making an apology; estimating time; making a complaint; describing an event; talking about money; offering assurance; expressing disappointment; delivering bad news; expressing gratitude; discussing work experience  
**Marking Scheme:** 16 items x 1 point = 16 points |

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<th>PART 4</th>
<th>Reading (10 minutes)</th>
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| **Task type:** Multiple choice – True/False/Doesn’t say  
**Format:** Three short texts (60-100 words each) containing factual information related to the field of hotels and catering; the first two texts are followed by two 3-option multiple choice questions each, while the third text is followed by two True/False/Doesn’t say questions.  
**Task Focus:** understanding detail, specific information, implication, attitude, reference and meaning  
**Marking Scheme:** 6 items x 3 points = 18 points  
**NOTE:** All the texts are related to the specific field of study. |

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<th>PART 5</th>
<th>Writing (5 minutes)</th>
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| **Task type:** A gapped text  
**Format:** One text (100-200 words) from which five sentences, phrases, words or headings have been removed and placed in a jumbled order, together with an extra option as a distractor, above the text.  
**Task Focus:** recognition of writing features and language as required in their field of study  
**Marking Scheme:** 5 items x 2 points = 10 points  
**NOTES:** The candidate may be asked to complete an information sheet or advice sheet, a survey, a form, a valet ticket, a voucher, an order, an instruction list, an overview, a confirmation, a note, an announcement, a review, a description of duties, a response to an inquiry, an email, an information leaflet, a memo, a log, a letter, a report, an article or an advertisement. This task is based on elements of writing that the candidates will need to produce in the field of hotels and catering for professional purposes. |

Duration: 60 minutes  
Marks: **TOTAL:** 100 points