### PART 1
**Listening** (approx. 10 minutes)

**Task type:** Multiple choice  
**Format:** ten unrelated dialogues of about 30 seconds’ duration, each followed by a 3-option multiple choice item  

The candidates listen to a short dialogue, then choose the correct statement from three that are based on the dialogue. The recordings are dialogues between two interacting speakers (conversations, interviews, discussions, etc.).  

**Task Focus:** identifying detail, understanding and interpreting information, specific information, gist, detail, main idea, function, purpose, attitude, opinion, etc.  

**Marking Scheme:** 10 items x 2 points = 20 points  
**NOTE:** Each part is heard twice.

### PART 2
**Knowledge of Linguistic Means** (15 minutes)

**Task type:** Multiple choice  
**Format:** 18 4-option multiple choice sentences  

**Task Focus:** lexical  

**Marking Scheme:** 18 items x 2 points = 36 points  
**Topic areas:** MBA program overview; BA classes and internships; businesses; departments; management styles and leadership; projects; accounting; business culture and ethics; communication skills; business strategy and operations; business tools and criteria

### PART 3
**Knowledge of Language Functions** (10 minutes)

**Task type:** Multiple choice  
**Format:** 16 2-option multiple choice exchanges  

**Task Focus:** lexico-grammatical  

**Marking Scheme:** 16 items x 1 point = 16 points  
**Functions:** agreeing; asking for/about documentation; asking about objectives/feelings/knowledge; asking for an opinion/advice/more information/clarification/an example/justification/an explanation; confirming details; clarifying information; correcting an error/yourself; describing plans/job duties; disagreeing with an opinion; stating opinions; giving advice/compliments/explanations/bad news; expressing interest/concern/agreement; explaining choices/a decision; encouraging enquiry; changing topics; making comparisons/introductions/a recommendation/a counterargument; pointing out a mistake; offering sympathy; showing understanding; talking about cost/necessity/roles; verifying what someone is saying; negotiating a deal

### PART 4
**Reading** (10 minutes)

**Task type:** Multiple choice – True/False/Doesn’t say  
**Format:** Three short texts (60-100 words each) containing factual information related to the field of “MBA English”. the first two texts are followed by two 3-option multiple choice questions each, while the third text is followed by two True/False/Doesn’t say questions.  

**Task Focus:** understanding detail, specific information, implication, attitude, reference and meaning  

**Marking Scheme:** 6 items x 3 points = 18 points  
**NOTE:** All the texts are related to the specific field of study.

### PART 5
**Writing Awareness** (15 minutes)

**Task type:** A gapped or jumbled text of approx. 200 words  
**Format:** Gapped text – a text with five gaps to be filled with either one sentence from a choice of three or, one pair of sentences from a choice of six or, an appropriate word or, information from two short texts. Jumbled text – seven or eight paragraphs, of which five are to be organized into a text.  

**Task Focus:** recognition of writing features and language as required in their field of study  

**Marking Scheme:** 5 items x 2 points = 10 points  

**NOTE:** The candidate may be asked to complete an article, an email, a tip sheet, an internship program description, a handout, a textbook excerpt, an informational web page, a blog post, an occupational manual excerpt, a company handbook, an assignment excerpt, a course description, a report, a flyer, an agenda, a job advertisement, a sales report, a quiz, a balance sheet. This task is based on elements of writing that the candidates will need to produce in the field of “MBA English” for professional purposes.

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**Duration:** 60 minutes  
**Marks:** TOTAL: 100 points